

## Budget Coding Guide for Federal Programs

Description	Object Code	Process Area
Baby-sitting Fees for Parent Involvement Activities	6300	7.5
Benefits (related to salaries of staff & substitutes)	6200	Any
Computer Consulting & Technical Assistance	6300	6.4, 6.8, 7.4
Computer Inservice	6300	6.7
Computer Site License	6300	6.4
Computer Software	6400	6.4, 6.8, 6.9, 7.2, 7.4, 7.5
Contracted Services (not for district employees)	6300	Any
Equipment Purchase, Lease Purchase, or Replacement (Costing \$1000 or more)	6500	6.4, 6.8, 7.2, 7.4, 7.5
Equipment Rental	6300	6.4, 7.4
Equipment Repair or Maintenance (manpower)	6300	6.4, 6.8, 7.4
Evaluation (if contracted)	6300	6.3, 7.4
Field Trips-Instructional (including fees, travel costs, etc)	6300	6.3, 7.2, 7.4
Food Services (contracted)	6300	6.4, 7.4, 7.5
Food Services (noncontracted)	6400	6.4, 7.4, 7.5
Food/Snacks (parent involvement)	6400	7.5
Guest Speakers	6300	Any
Health Services (medical, dental, nursing services)	6300	6.3, 7.4
Inservices (hotel, mileage, registration fees, food)	6300	6.7
Interest Payment (lease/purchase)	6600	8.9
Lease of Mobile Unit	6300	8.9
Lease Purchase of Mobile Unit (principal payment)	6500	8.9
Lodging (inservice)	6300	6.7
Maintenance of Software (manpower)	6300	6.4, 6.8, 7.4
Materials & Supplies	6400	Any
Parent Home/School Coordinator (salary/contracted)	6100/6300	7.5
Periodicals & Instructional Resource Materials	6400	Any
Postage	6300 or 6400	7.5
Printing (contracted services)	6300	6.7, 7.5
Salaries	6100	Any
Social Workers (salary/contracted)	6100/6300	6.3, 7.4
Stipends (out-of-contract time)	6100	6.3, 6.7, 6.8, 7.5
Substitutes	6100	6.3, 6.7, 7.4
Telephone Costs	6300	6.3, 7.4, 7.5
Transportation (field trips)	6300	6.3, 7.2, 7.4
Transportation (student to/from home & school)	6300	6.3, 7.4
Travel (supervisory personnel):		
Administration	6300	7.7 Admin. Pool
Coordination	6300	6.3
Travel (mileage for inservice)	6300	6.7
Travel (teacher mileage between schools)	6300	6.3, 7.4
Utilities (metered separately)	6400	6.4, 7.4

This list is not all inclusive. There may be exceptions.